

Civil Service Commission

Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City,

REQUEST FOR QUOTATION

RFQ No. 2023-266- NP-LV
 Date: November 29, 2023
 PR No./End-User: 2023-11-1732/ HRRO

Company Name : _____
 Address : _____
 Tel No. & Fax No. : _____
 Mobile No. : _____
 PhilGEPS Reg. No. _____
 TIN No. _____

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	YES	NO	REMARKS/BIDDERS SPECIFICATIONS If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin.	UNIT PRICE	TOTAL PRICE
	LEASE OF VENUE WITH MEALS	1	lot					
	Activity: Conduct of 4th Quarter PSLMC Council Meeting							
	Date/Time: December 12, 2023, 2:00 PM to 6:00 PM							
	Location: within Manila area							
	No. of pax: 35 pax							
	Requirements/Inclusions:							
	- Meals: PM Snack and Buffet Dinner							
	- Function Room							
	- Audio/ Visual Equipment							
	- Microphones (at least 3)							
	- Parking Spaces							
	Approved Budget for the Contract (ABC): Php 106,000.00							
	X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X							

PS Ramos
PEARLIE ANN S. RAMOS
 Procurement Officer

931-7935; 931-7939; 931-8092 Loc. 508

 Printed Name/Signature
 Authorized Representative of the Service Provider